

**GO Region 3 Executive Committee**

**Date and Time: Wednesday, April 15, 2020**

**10:00AM**

**Location: Virtual Zoom**

Dial-In: 1-929-205-6099

Meeting Number: 9198384841

Password: 03081953

***Purpose Statement***

***"Create more high paying jobs through incentivized collaboration, primarily through out-of-state revenue, which diversifies and strengthens regional economies."***

**AGENDA**

- |  |                       |
|--|-----------------------|
| 1. Call to order                           | <i>Randy Lail</i>     |
| 2. Roll Call and Confirmation of Quorum    | <i>Deborah Gosney</i> |
| 3. Context of Meeting within Governor's EO | <i>Randy Lail</i>     |
| 4. Public Comments                         | <i>Randy Lail</i>     |
| 5. Declaration of Conflicts of Interest    | <i>Randy Lail</i>     |

**Old Business**

- |   |                       |
|---|-----------------------|
| 8. State Guidance (COVID19) for Regional Councils | <i>Randy Lail</i>     |
| 9. Committee Reports                              |                       |
| a. Personnel                                      | <i>Karl Stauber</i>   |
| b. Communications                                 | <i>Sherry Swinson</i> |
| c. Bylaws   | <i>Charley Majors</i> |
| d. Council Membership – Vacancy                   | <i>Tim Clark</i>      |
| 9. Executive Session*                             | <i>Randy Lail</i>     |
| a. Project Review Committee Recommendations       | <i>Liz Povar</i>      |
| b. Project Pipeline                               | <i>Liz Povar</i>      |
| 10. Action on Executive Session Items             | <i>Randy Lail</i>     |

**New Business**

- |                       |                   |
|-----------------------|-------------------|
| 11. May Board meeting | <i>Randy Lail</i> |
|-----------------------|-------------------|

**Adjourn**

*\*The Executive Committee will leave the Virtual Public Meeting, enter into a separate Executive Session, and then return to the Virtual Public Meeting for the remainder of the agenda.*

**GO VIRGINIA REGION 3 SPECIAL CALLED  
EXECUTIVE COMMITTEE  
MEETING MINUTES  
Wednesday, April 1, 2020**

The Southern Virginia GO Region 3 Executive Committee met on Wednesday, April 1, 2020 at 10:00 a.m. at the American National Bank (exterior), 628 Main Street, Danville, VA 24541.

**REGULAR BUSINESS**

1. CALL TO ORDER

Chairman Lail called the meeting to order at 10:00 a.m.

2. ROLL CALL AND CONFIRMATION OF QUORUM

Chairman Lail declared a quorum was present.

A. Executive Committee Members:

<b>Present</b>	<b>Absent</b>	<b>Member</b>
✓		Tim Clark
✓		Randy Lail , Chairman
✓		Charles Majors, Vice Chairman
✓		Karl Stauber
	✓	Sherry Swinson

B. Staff in Electronic Attendance:

Liz Povar, The Riverlink Group.

Nancy Pool, The Riverlink Group

Deborah Gosney, Southside PDC-Support Organization/Fiscal Agent

3. PUBLIC COMMENTS

No public comments at the meeting, and no written public comments were received.

4. DECLARATION OF CONFLICTS OF INTEREST

Conflicts of interest potentially exist for activities benefiting and/or contracts issued to the following organizations and projects listed below:

Mid Atlantic Broadband - Charles H. Majors and E. Randolph Lail  
Institute for Advanced Learning and Research - Charles H. Majors

## OLD BUSINESS

### 5. EXECUTIVE SESSION

Call For Executive Session - Pursuant to Section 2.2-3712 of the Virginia Freedom of Information Act and upon motion by Tim Clark, seconded by Charles Majors, the GO Virginia Region 3 Executive Committee approved the motion and entered in Executive Session to discuss personnel pursuant to the closed meeting exemption at § 2.2-3711.29 of the Code of Virginia.

Return to Open Session - Tim Clark motioned, Charles Majors seconded, having convened and concluded a closed meeting pursuant to Section 2.2-3712 of the Virginia Freedom of Information Act, members of the GO Virginia Region 3 Executive Committee certify the following: 1) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the meeting, and 2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. By roll call vote all members present voted affirmatively.

**Upon motion by Karl Stauber, seconded by Tim Clark, the Personnel Committee recommended that the Executive Committee notify the Weldon Cooper Center at the University of Virginia to proceed with the process of validating and hiring the selected candidate to serve as the GO Virginia Region 3 Program Director and to strongly encourage the candidate to maintain residency in the Region 3 footprint; the motion carried unanimously.**

## NEW BUSINESS

### 6. UPCOMING MEETINGS

The next two meetings scheduled for April and May will be switched – the Executive Committee will meet April 15<sup>th</sup> at 10:00 a.m. and the Full Council will meet May 20<sup>th</sup> at 1:00 p.m.

**OTHER BUSINESS/ADJOURN**

There being no additional business matters to go before the GO Virginia Region 3 Executive Committee, Chairman Lail adjourned the meeting at 10:12 a.m.

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Deborah B. Gosney, Southside PDC  
Support Organization/Fiscal Agent

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Ernest "Randy" Lail  
Chairman

**FY20 CAPACITY BUILDING FUNDS**

GO Virginia Region 3

Period Ending: March 31, 2020

GO VIRGINIA



VIRGINIA INITIATIVE FOR  
**GROWTH &  
OPPORTUNITY**  
IN EACH REGION

**GO VIRGINIA FUNDS**

Budget Categories from CAMS	GO VA Budget	Previously Paid	DHCD Request - Remittance #1	Total Paid After Remittance	Available Funds
<b>Program Operations</b>					
Meetings and Facilitation	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00
Marketing - Letterpress	30,000.00	-	4,745.00	4,745.00	25,255.00
Legal Expenses	900.00	-	-	-	900.00
Supplies	2,500.00	-	-	-	2,500.00
Audit	1,500.00	-	-	-	1,500.00
Salaries - SPDC	80,000.00	-	5,392.00	5,392.00	74,608.00
Contract Services - The Riverlink Group	127,500.00	-	13,275.00	13,275.00	114,225.00
<b>Total Program Operations</b>	<b>244,900.00</b>	<b>-</b>	<b>23,412.00</b>	<b>23,412.00</b>	<b>221,488.00</b>
<b>Planning</b>					
Technical Assistance	5,100.00	-	-	-	5,100.00
<b>Total Planning</b>	<b>5,100.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,100.00</b>
<b>Total Expense</b>	<b>\$ 250,000.00</b>	<b>\$ -</b>	<b>\$ 23,412.00</b>	<b>\$ 23,412.00</b>	<b>\$ 226,588.00</b>

The Checking Account is  
is comprised of:

\$44,039.72	Local Funds - Unexpended (Martinsville/Henry County)
188.46	Interest
(861.02)	Checks written as of March 31, 2020
<b>\$43,367.16</b>	<b>Current Checkbook Balance</b>

Checks Submitted in Remittance #1	
9671 - The Riverlink Group - Feb. 2020	\$ 13,275.00
9672 - SPDC - Salaries - Feb. 2020 (2nd half)	\$ 5,392.00
9673 - Letterpress Communications - Feb. 2020	\$ 4,745.00
<b>Total of Drawdown #1</b>	<b>\$ 23,412.00</b>

Checks written as of March 31, 2020	
9664 - SPDC - salaries - Feb. 2020 (1st half)	\$ 861.02
<b>Total of checks written as of March 31, 2020</b>	<b>\$ 861.02</b>

**GO VIRGINIA REGION 3**  
**PROFIT & LOSS - FY20**  
**MARCH 1, 2020 THROUGH MARCH 31 ,2020**

	<b>LOCAL FUNDS</b>	<b>STATE FUNDS</b>	<b>UNCLASSIFIED</b>	<b>TOTAL</b>
<b>INCOME</b>				
Local Money - Martinsville/HC	\$ 44,039.72	\$ -	\$ -	\$ 44,039.72
State Money - DHCD	-	250,000.00	-	250,000.00
<b>TOTAL INCOME</b>	<b>44,039.72</b>	<b>250,000.00</b>	<b>-</b>	<b>294,039.72</b>
<b>EXPENSE</b>				
<b>Program Operations</b>				
Meetings and Facilitation	-	-	-	-
Marketing - Letterpress	-	4,745.00	-	4,745.00
Legal Expenses	-	-	-	-
Supplies	-	-	-	-
Audit	-	-	-	-
Salaries - SPDC	-	5,392.00	-	5,392.00
Contract Services - Riverlink	-	13,275.00	-	13,275.00
<b>Total Program Operations</b>	<b>-</b>	<b>23,412.00</b>	<b>-</b>	<b>23,412.00</b>
<b>Planning</b>				
Technical Assistance	-	-	-	-
<b>Total Planning</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>23,412.00</b>	<b>-</b>	<b>23,412.00</b>
<b>NET ORDINARY INCOME</b>	<b>44,039.72</b>	<b>226,588.00</b>	<b>-</b>	<b>270,627.72</b>
<b>Other Income</b>				
Interest	-	-	188.46	188.46
<b>Total Other Income</b>	<b>-</b>	<b>-</b>	<b>188.46</b>	<b>188.46</b>
<b>NET INCOME</b>	<b>\$ 44,039.72</b>	<b>\$ 226,588.00</b>	<b>\$ 188.46</b>	<b>\$ 270,816.18</b>

\* Income is Accrual/Expenses are Cash.

## GO-TEC 1

GO Virginia Region 3

Period Ending: March 31, 2020

GO VIRGINIA



VIRGINIA INITIATIVE FOR  
**GROWTH &  
OPPORTUNITY**  
IN EACH REGION

### GO VIRGINIA FUNDS

Budget Categories from CAMS	GO VA Budget	Previously Paid	Drawdown #7	Total Paid After Remittance	Available Funds
Project Monitoring/Reporting	\$ 48,000.00	\$ 9,287.58	\$ 1,026.70	\$ 10,314.28	\$ 37,685.72
Contract Services	\$ 6,309.08	\$ 709.08	\$ 5,600.00	\$ 6,309.08	\$ -
Equipment	\$ 374,203.42	\$ 342,675.00	\$ -	\$ 342,675.00	\$ 31,528.42
Salaries	\$ 164,750.00	\$ 134,111.68	\$ 22,740.60	\$ 156,852.28	\$ 7,897.72
Training	\$ -	\$ -	\$ -	\$ -	\$ -
Travel and Miscellaneous	\$ 10,293.50	\$ 10,293.50	\$ -	\$ 10,293.50	\$ -
Administration	\$ 44,444.00	\$ 39,023.15	\$ 2,267.25	\$ 41,290.40	\$ 3,153.60
<b>Totals</b>	<b>\$ 648,000.00</b>	<b>\$ 536,099.99</b>	<b>\$ 31,634.55</b>	<b>\$ 567,734.54</b>	<b>\$ 80,265.46</b>

### MATCHING FUNDS

Budget Categories from CAMS	Committed Match	Previous Match	Current Match	Total Match	Match Balance
Equipment	\$ 185,400.00	\$ 1,812,278.73	\$ (224,308.99)	\$ 1,587,969.74	\$ (1,402,569.74)
Salaries	\$ 155,000.00	\$ 195,993.45	\$ -	\$ 195,993.45	\$ (40,993.45)
Travel and Miscellaneous	\$ 5,857.00	\$ 1,668.08	\$ -	\$ 1,668.08	\$ 4,188.92
IDEA Academy	\$ 179,037.00	\$ 147,079.95	\$ -	\$ 147,079.95	\$ 31,957.05
Scholarships	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000.00
Career Tech Academy	\$ 59,143.00	\$ -	\$ -	\$ -	\$ 59,143.00
Contract Services	\$ -	\$ 33,519.11	\$ -	\$ 33,519.11	\$ (33,519.11)
<b>Totals</b>	<b>\$ 674,437.00</b>	<b>\$ 2,190,539.32</b>	<b>\$ (224,308.99)</b>	<b>\$ 1,966,230.33</b>	<b>\$ (1,291,793.33)</b>

## SOVA INNOVATION HUB

GO Virginia Region 3

Period Ending: March 31, 2020

GO VIRGINIA



VIRGINIA INITIATIVE FOR  
**GROWTH &  
OPPORTUNITY**  
IN EACH REGION

### GO VIRGINIA FUNDS

Budget Categories from CAMS	GO VA Budget	Previously Paid	DHCD Request - Drawdown #1	Total Paid After Remittance	Available Funds
Contract Services	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Planning/Assessment	\$60,000.00	\$0.00	\$60,000.00	\$60,000.00	\$0.00
<b>Totals</b>	<b>\$80,000.00</b>	<b>\$0.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>\$20,000.00</b>

### MATCHING FUNDS

Budget Categories from CAMS	Committed Match	Current Match	Total Match	Match Balance
Architectural and Engineering Fees	\$36,919.81	\$25,839.61	\$0.00	\$11,080.20
Contract Services	\$52,000.00	\$52,000.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$88,919.81</b>	<b>\$77,839.61</b>	<b>\$0.00</b>	<b>\$11,080.20</b>

## GO-TEC 2A

GO Virginia Region 3

Period Ending: March 31, 2020

GO VIRGINIA



VIRGINIA INITIATIVE FOR  
**GROWTH &  
OPPORTUNITY**  
IN EACH REGION

### GO VIRGINIA FUNDS

Budget Categories from CAMS	GO VA Budget	Previously Paid	Drawdown #2	Total Paid After Remittance	Available Funds
Project Monitoring/Reporting	\$ 6,115.00	\$ -	\$ -	\$ -	\$ 6,115.00
Equipment	\$ 835,776.00	\$ 561,329.71	\$ 102,503.49	\$ 663,833.20	\$ 171,942.80
Salaries	\$ 292,875.00	\$ 7,138.54	\$ -	\$ 7,138.54	\$ 285,736.46
Travel and Miscellaneous	\$ 94,300.00	\$ 865.82	\$ 6,550.60	\$ 7,416.42	\$ 86,883.58
Administration	\$ 91,721.00	\$ -	\$ 42,700.06	\$ 42,700.06	\$ 49,020.94
<b>Totals</b>	<b>\$ 1,320,787.00</b>	<b>\$ 569,334.07</b>	<b>\$ 151,754.15</b>	<b>\$ 721,088.22</b>	<b>\$ 599,698.78</b>

### MATCHING FUNDS

Budget Categories from CAMS	Committed Match	Previous Match	Current Match	Total Match	Match Balance
Equipment	\$ 638,349.00	\$ 59,192.90	\$ 316,317.26	\$ 375,510.16	\$ 262,838.84
Salaries	\$ 578,152.00	\$ 37,262.95	\$ 210,467.56	\$ 247,730.51	\$ 330,421.49
Travel and Miscellaneous	\$ 75,600.00	\$ -	\$ -	\$ -	\$ 75,600.00
Scholarships	\$ 140,396.00	\$ -	\$ 159,687.34	\$ 159,687.34	\$ (19,291.34)
Career Tech Academy	\$ 47,138.00	\$ 47,138.00	\$ 35,266.00	\$ 82,404.00	\$ (35,266.00)
Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 1,479,635.00</b>	<b>\$ 143,593.85</b>	<b>\$ 721,738.16</b>	<b>\$ 865,332.01</b>	<b>\$ 614,302.99</b>

## Regional Entrepreneurship Initiative

GO Virginia Region 3

Period Ending: March 31, 2020

GO VIRGINIA



VIRGINIA INITIATIVE FOR  
**GROWTH &  
OPPORTUNITY**  
IN EACH REGION

### GO VIRGINIA FUNDS

Budget Categories from CAMS	GO VA Budget	Previously Paid	Drawdown #3	Total Paid After Remittance	Available Funds
Longwood Consultant Time	\$ 45,000.00	\$ 2,718.75	\$ 4,256.25	\$ 6,975.00	\$ 38,025.00
Longwood Travel and Meetings	\$ 5,000.00	\$ 1,820.92	\$ 115.89	\$ 1,936.81	\$ 3,063.19
MBC Travel and Meetings	\$ 5,000.00	\$ 2,440.35	\$ 450.27	\$ 2,890.62	\$ 2,109.38
Research, Mapping & Tech Support	\$ 45,000.00	\$ 7,013.94	\$ 3,000.00	\$ 10,013.94	\$ 34,986.06
<b>Totals</b>	<b>\$ 100,000.00</b>	<b>\$ 13,993.96</b>	<b>\$ 7,822.41</b>	<b>\$ 21,816.37</b>	<b>\$ 78,183.63</b>

### MATCHING FUNDS

Budget Categories from CAMS	Committed Match	Previous Match	Current Match	Total Match	Match Balance
Longwood Economic Gardening	\$ 25,000.00	\$ -	\$ 8,217.30	\$ 8,217.30	\$ 16,782.70
MBC Economic Gardening	\$ 25,000.00	\$ -	\$ 28,011.69	\$ 28,011.69	\$ (3,011.69)
<b>Totals</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 36,228.99</b>	<b>\$ 36,228.99</b>	<b>\$ 13,771.01</b>

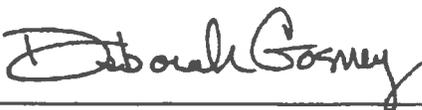
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04/09/20

**Go Virginia FY19**  
**Reconciliation Summary**  
GO VA Checking FY19, Period Ending 03/31/2020

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	<u>Mar 31, 20</u>
Beginning Balance	27,370.82
Cleared Transactions	
Checks and Payments - 9 items	-74,716.06
Deposits and Credits - 4 items	101,241.85
Total Cleared Transactions	<u>26,525.79</u>
Cleared Balance	<u><u>53,896.61</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-10,529.45
Total Uncleared Transactions	<u>-10,529.45</u>
Register Balance as of 03/31/2020	<u><u>43,367.16</u></u>
Ending Balance	43,367.16

Reviewed by: 

Date: 4-9-2020

10:54 AM

04/09/20

**Go Virginia FY19**  
**Reconciliation Detail**  
**GO VA Checking FY19, Period Ending 03/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						27,370.82
<b>Cleared Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Check	02/20/2020	9662	The Riverlink Group	X	-13,775.00	-13,775.00
Check	02/20/2020	9660	Letterpress Commu...	X	-2,430.00	-16,205.00
Check	03/11/2020	9665	Danville Community ...	X	-30,607.85	-46,812.85
Check	03/11/2020	9666	Southside Planning ...	X	-1,026.70	-47,839.55
Check	03/16/2020	9669	Mid-Atlantic Broadb...	X	-3,106.57	-50,946.12
Check	03/16/2020	9667	Mid-Atlantic Broadb...	X	-357.94	-51,304.06
Check	03/17/2020	9671	The Riverlink Group	X	-13,275.00	-64,579.06
Check	03/17/2020	9672	Southside Planning ...	X	-5,392.00	-69,971.06
Check	03/17/2020	9673	Letterpress Commu...	X	-4,745.00	-74,716.06
<b>Total Checks and Payments</b>					<b>-74,716.06</b>	<b>-74,716.06</b>
<b>Deposits and Credits - 4 items</b>						
Deposit	03/11/2020			X	31,634.55	31,634.55
Deposit	03/16/2020			X	46,183.41	77,817.96
Deposit	03/30/2020			X	23,412.00	101,229.96
Deposit	03/31/2020			X	11.89	101,241.85
<b>Total Deposits and Credits</b>					<b>101,241.85</b>	<b>101,241.85</b>
<b>Total Cleared Transactions</b>					<b>26,525.79</b>	<b>26,525.79</b>
<b>Cleared Balance</b>					<b>26,525.79</b>	<b>53,896.61</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	03/16/2020	9670	Longwood College		-9,096.35	-9,096.35
Check	03/16/2020	9668	Longwood College		-1,433.10	-10,529.45
<b>Total Checks and Payments</b>					<b>-10,529.45</b>	<b>-10,529.45</b>
<b>Total Uncleared Transactions</b>					<b>-10,529.45</b>	<b>-10,529.45</b>
<b>Register Balance as of 03/31/2020</b>					<b>15,996.34</b>	<b>43,367.16</b>
<b>Ending Balance</b>					<b>15,996.34</b>	<b>43,367.16</b>



Central Bank Operations - DAC02  
 P.O. Box 27131  
 Raleigh, NC 27611-7131

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04902  
**SOUTHSIDE PLANNING DISTRICT**  
**FISCAL AGENT FOR GO VIRGINIA REGION 3**  
**200 S MECKLENBURG AVE**  
**SOUTH HILL VA 23970-2620**

<b>Your Account(s) At A Glance</b>	
<b>Checking Balance</b>	<b>53,896.61+</b>

*✓ duc*

Statement Period: March 1, 2020 Thru March 31, 2020

Account Number: 008924965247



**Business Checking With Interest**

Account Number: 008924965247

Enclosures In Statement: 0

<b>Beginning Balance</b>	<b>27,370.82+</b>	Statement Period Days	31
0 Deposits	0.00	Average Collected Balance	35,082.00+
3 Other Credits	101,229.96+	Total Interest Earned YTD	65.04+
Interest Earned This Period	11.89+		
9 Checks	74,716.06-		
0 Other Debits	0.00		
Monthly Service Charge	0.00		
<b>Ending Balance</b>	<b>53,896.61+</b>		

AS OF ENDING STATEMENT DATE YOUR INTEREST RATE WAS 0.40% AND YOUR ANNUAL PERCENTAGE YIELD WAS 0.40%.

**Other Credits And Interest To Your Account**

Date	Description	Amount
03-11	Transfer Internet 03-11 Seq # 54294 10101113801 <b>GOTEC</b>	31,634.55
03-16	Transfer Internet 03-16 Seq # 80586 10101113801 <b>GOVA and E+I-Rem 1+2</b>	46,183.41
03-30	Transfer Internet 03-30 Seq # 99449 10101113801 <b>GOVA</b>	23,412.00
	<b>Total</b>	<b>101,229.96</b>
03-31	Interest	11.89

**Checks Paid From Your Account**

Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
9660	03-02	2,430.00	9666	03-12	1,026.70	9671*	03-23	13,275.00
9662*	03-02	13,775.00	9667	03-30	357.94	9672	03-17	5,392.00
9665*	03-17	30,607.85	9669*	03-30	3,106.57	9673	03-24	4,745.00

\*Prior Check Number(s) Not Included or Out of Sequence.

**Daily Balance Summary**

Date	Balance	Date	Balance	Date	Balance
03-02	11,165.82+	03-16	87,957.08+	03-24	33,937.23+
03-11	42,800.37+	03-17	51,957.23+	03-30	53,884.72+
03-12	41,773.67+	03-23	38,682.23+	03-31	53,896.61+



Direct Customer Inquiry Calls To  
 FIRST CITIZENS DIRECT  
 Telephone Banking At 1-888-323-4732.



Central Bank Operations - DAC02  
 P.O. Box 27131  
 Raleigh, NC 27611-7131

04902

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

Statement Period: March 1, 2020 Thru March 31, 2020

Account Number : 008924965247

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE February 20, 2020

PAY TO THE ORDER OF Letterpress Communications LLC \$ 2,430.00  
Two Thousand Four Hundred Thirty + 00/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR INV # 1654 January 2020 Hours

#009660# #051401836#008924965247#

Chk# 9660 \$2,430.00

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE February 29, 2020

PAY TO THE ORDER OF The Riverlink Group \$ 13,775.00  
Thirteen Thousand Seven Hundred Seventy-Five + 00/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR January 2020 Salaries

#009662# #051401836#008924965247#

Chk# 9662 \$13,775.00

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 11, 2020

PAY TO THE ORDER OF Danville Community College \$ 30,607.85  
Thirty Thousand Six Hundred Seven + 85/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR Go-TEC Project - Remittance # 7

#009665# #051401836#008924965247#

Chk# 9665 \$30,607.85

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 11, 2020

PAY TO THE ORDER OF Southside Planning District Commission \$ 1,026.70  
One Thousand Twenty-Six + 70/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR Go-TEC Project - admin

#009666# #051401836#008924965247#

Chk# 9666 \$1,026.70

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 16, 2020

PAY TO THE ORDER OF Mid-Atlantic Broadband Communities Corp. \$ 357.94  
Three Hundred Fifty-Seven + 94/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR E+I Project - Remittance # 1

#009667# #051401836#008924965247#

Chk# 9667 \$357.94

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 16, 2020

PAY TO THE ORDER OF Mid-Atlantic Broadband Communities Corporation \$ 3,106.57  
Three Thousand One Hundred Six + 57/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR E+I Project - Remittance # 2

#009669# #051401836#008924965247#

Chk# 9669 \$3,106.57

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 17, 2020

PAY TO THE ORDER OF The Riverlink Group \$ 13,275.00  
Thirteen Thousand Two Hundred Seventy-Five + 00/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR Feb 2020 Salaries - Contract Services

#009671# #051401836#008924965247#

Chk# 9671 \$13,275.00

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 17, 2020

PAY TO THE ORDER OF Southside Planning District Commission \$ 5,392.00  
Five Thousand Three Hundred Ninety-Two + 00/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR Feb 2020 Salaries

#009672# #051401836#008924965247#

Chk# 9672 \$5,392.00

SOUTHSIDE PLANNING DISTRICT  
 FISCAL AGENT FOR GO VIRGINIA REGION 3  
 200 S MECKLENBURG AVE  
 SOUTH HILL VA 23970-2620

DATE March 17, 2020

PAY TO THE ORDER OF Letterpress Communications \$ 4,745.00  
Four Thousand Seven Hundred Forty-Five + 00/100 DOLLARS

First Citizens Bank  
 Debouk Gonyea  
 Jeanie R. Leckington

FOR INV # 1653

#009673# #051401836#008924965247#

Chk# 9673 \$4,745.00

## GO Virginia Support Org Call

Agenda 4.3.2020

### I. State and Regional Council Meetings

The Request: To allow the State Board and Regional Councils to reconvene using approved electronic meeting procedures and guidelines that ensure strong public participation through electronic means.

DHCD determination regarding irrevocable public harm:

- a. GO Virginia is a program designed to support the health and vitality of regional economies by providing vital financial resources to regions to implement programs that foster business growth and job creation;
- b. The GO Virginia program will be a vital tool to help mitigate negative economic impact in the near and long term and inaction at the regional council and state board level will jeopardize economic recovery efforts across the Commonwealth during the current state of emergency;
- c. Lacking the ability to meet electronically, this project pipeline will stop, thus suspending the submission of applications to the State Board and ultimately stopping the flow of resources into communities when they need it most;
- d. DHCD also finds that moving to all electronic meetings through the end of the state of emergency is necessary to avoid irrevocable public harm as the next state and regional council board meetings throughout this year are needed to approve projects, guidelines, budgets and staffing requests critical to economic recovery;
- e. The Governor has declared a state of emergency and it is unsafe to assemble a large physical quorum in a physical location; and
- f. The negative economic impacts of this crisis could be mitigated in part by the investments that the GO Virginia program supports and time is of the essence.

### II. April 17<sup>th</sup> State Board Meeting 12:30-2:00

### III. Electronic Meeting Resources

- a. AG Memo - <http://foiacouncil.dls.virginia.gov/EMtgs%20Coronavirus%20State%20of%20Emergency%20March%202023%20UPDATE.pdf>
- b. Electronic Meeting Guide - <http://foiacouncil.dls.virginia.gov/ref/EMeetGuide2019.pdf>

### IV. Considerations for Meetings

- a. Find your technology platform and technology platform manager
  - i. Conference Call
  - ii. Facebook Live

- iii. Local Cable Broadcaster
  - iv. Others?
- b. Keep Agendas Tight – ask yourself, “Does this need to be done today?” Would there be a negative impact if we didn’t handle this?” Avoid nonessential activities.
- c. TEST YOUR SYSTEMS
- d. Prepare your chairman and council
  - i. How to use technology, minimum requirements, etc.
  - ii. How to participate (announce yourself before you speak, etc.)
- e. All regular open meeting rules apply
  - i. Meeting Notice to Public
  - ii. Quorum Needed – Roll Call
  - iii. In minutes state the reason for the electronic meeting
  - iv. Public Comments – in writing and read at meeting
  - v. Minutes need to be recorded and posted for public review



# Memorandum

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**TO:** GO Virginia Regional Council Leadership and Support Organization Staff  
**FROM:** Sara Dunnigan, Deputy Director, GO Virginia and Economic Development  
**RE:** Administrative Program Updates – COVID Response  
**DATE:** 4/7/2020

## Contract Modifications

DHCD will consider requests for contract modifications, including no-cost extensions, budget modifications, post-award match waiver requests, and scope changes for currently funded projects. Request must be in writing and include the nature of the request, the justification, and how/if the modification will affect the project goals/outcomes.

We recognize significant disruptions may be occurring with your subgrantees and we will be flexible within the guidelines of the program to accommodate all requests. Post award match waiver requests and significant modifications to the scope of the project may require a board decision. Requests requiring board approval must be received two weeks prior to the scheduled board meeting date to allow for staff review and preparation for the board.

## Enhanced Capacity Building Requests

Effectively immediately, DHCD will be moving to a rolling applications cycle for Enhanced Capacity Building grant requests. Consistent with [Board Policy # 3: Administrative Approval Process for Grants under \\$100,000 from Regional Per Capita Grant Allocations](#), applications may be submitted at any time to accelerate the deployment of resources. These will be reviewed by DHCD staff, administratively approved, and shared with the GO Virginia State Board at a future meeting. DHCD staff will work to provide a decision within 5 business days of receiving a final application.

The ECB application is on the [DHCD website](#). Please send your application via e-mail to DHCD staff.

## Roadmap – Date Changes

Please see the modified schedule for the application submission and reviews. We are pushing the May application deadline back one week and all related activities forward as well to accommodate meeting disruptions due to the Governor’s emergency declaration.

Activity	Original Date	Revised Date
Application Deadline	5/15/2020	5/22/2020
Review & Pitch Calls	5/26 & 5/27	6/2 & 6/3
Feedback Loop	6/1 -6/8	6/8 - 6/11
State Board Packet Sent	6/16/2020	6/17/2020
State Board Meeting	6/23/2020	6/23/2020



## Memorandum

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**TO:** GO Virginia Regional Council Members

**FROM:** Tom Farrell, Go Virginia Chairman & Ben Davenport, GO Virginia Vice Chairman

**DATE:** 4/8/2020

**SUBJECT:** GO Virginia – COVID-19 Response

**CC:** GO Virginia State Board Members

On April 17, 2020, we intend to recommend a proposal to the GO Virginia State Board that would redirect statewide competitive GO Virginia funds for a statewide, region-led response to the economic crisis brought on by the COVID-19 pandemic. The proposed guidelines will include a recommendation to reduce our normal 1:1 match by half and to waive local match requirements given the economic distress and budget challenges facing all localities and regions. The full proposal will be sent with the board packet on April 13.

We ask that you assess business needs and opportunities in your communities as soon as possible and take a leadership role in developing high-impact grant proposals that will support economic resiliency and recovery across the Commonwealth.

Specifically, we ask that you review your Growth and Diversification Plans with a new focus on this crisis and prioritize your activities. You are encouraged to evaluate risk and near- and long-term potential impact to each of your priority industry clusters and focus your energy and resources on actionable strategies that will expand or build new capacity to support firms in targeted industry clusters and/or highly affected locally traded sectors as identified by your regional councils.

We ask that you explore sector-based strategies such as:

- Providing enhanced business assistance programs to connect firms with your network of resources;
- Optimizing and strengthening supply-chains;
- Sustaining business operations through telework and other technology;
- Exploring opportunities to retool production facilities or process to ensure the supply of mission-critical goods and services today and beyond this crisis;
- Immediate efforts that bring real products to address critical shortages of goods and services to meet healthcare needs;
- Ensuring that the resource network for entrepreneurs and innovators is strong and ready;
- Establishing strategic partnerships with research institutions; and
- Developing or expanding transitional training programs to move those out of work into available employment opportunities.



It will require collaboration with local governments, industry leaders, education and community partners to respond quickly. The GO Virginia program has established a new framework for regional collaboration and your work thus far has prepared you to participate and lead these important discussions.

This is an important pivot for the GO Virginia program at this time. Our mission of creating jobs and strengthening regional economies is more relevant than ever. We look forward to partnering with you in these important endeavors.